Family and Student Handbook 2019-2020
GENERAL INFORMATION

Contact Information

Oasis Academy
920 West Williams Ave., Suite 100
(775) 423-KIDS
www.oasisacademyfallon.us

School Information
Established       June 2011
Sponsor          Nevada State Public Charter School Authority
Term of Charter  6 years, June 2017 – June 2023
School Colors    Navy Blue, Carolina Blue, and White

BOARD OF DIRECTORS
Lisa Bird, lbird@oasisacademyfallon.us
Karla Craig, kcraig@oasisacademyfallon.us
Katie Dahl, kdahl@oasisacademyfallon.us
Mark Feest, mfeest@oasisacademyfallon.us
Samantha Gomes, sgomes@oasisacademyfallon.us
Theresa Guillen, tguillen@oasisacademyfallon.us
Sage Hiibel, shiibel@oasisacademyfallon.us
Frank Woodliff, fwoodliff@oasisacademyfallon.us

OASIS ACADEMY CERTIFIED STAFF

Leadership Team
Melissa Mackedon, CEO
Rochelle Tisdale, CAO
Dusty Casey, CFO
Natalie Lane, ASS
Mike Kelly, CTO

Student Services
Page Hiskett
Tami Olsen
Nancy Williams

Kindergarten
First Grade
Second Grade
Mikayla Morrison
Brittany Wilbanks
Shannon
Garcia
Timbra Vaughn
Jami Rowlett
Anne
Bloomfield
Lauren Kelly
Sara Peixoto
<table>
<thead>
<tr>
<th>Grade</th>
<th>Class</th>
<th>Teacher(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Third Grade</td>
<td></td>
<td>Janet Renfroe</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Melinda Santos</td>
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<tr>
<td></td>
<td></td>
<td>Leon</td>
</tr>
<tr>
<td>Fourth Grade</td>
<td></td>
<td>Meg Antoniono/Racquel Feest</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Kim Sorensen/Rebecca Farley</td>
</tr>
<tr>
<td>Fifth Grade</td>
<td></td>
<td>Nicole Hyde</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Berenice de</td>
</tr>
<tr>
<td>Sixth Grade</td>
<td></td>
<td>Amanda Helwig</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Victoria Ponessa</td>
</tr>
<tr>
<td>Seventh Grade</td>
<td></td>
<td>Shayna Byrd</td>
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<tr>
<td></td>
<td></td>
<td>Amy O’Flaherty</td>
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<tr>
<td>Eighth Grade</td>
<td></td>
<td>Jake Lewis</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Jill Rosario</td>
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<thead>
<tr>
<th>Grade</th>
<th>Class</th>
<th>Teacher(s)</th>
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<tbody>
<tr>
<td>High School Teachers</td>
<td></td>
<td>Julie Stockard, English</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Evan Brandt, Math</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Jackie Bogdanowicz, Science</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TBD, Social Studies</td>
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</tbody>
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<thead>
<tr>
<th>OASIS ACADEMY CLASSIFIED STAFF</th>
<th></th>
<th>Other</th>
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<tbody>
<tr>
<td>Administrative Assistants</td>
<td></td>
<td>Cheryl Venturacci, Academic Advisor</td>
</tr>
<tr>
<td>Diana Paul</td>
<td></td>
<td>Andy Lenon, Counselor</td>
</tr>
<tr>
<td>Susan Richards</td>
<td></td>
<td>Shelley Kelly, Counselor</td>
</tr>
<tr>
<td>Sue West</td>
<td></td>
<td>Jaime Lawrence, IC/Student Information</td>
</tr>
<tr>
<td>System</td>
<td></td>
<td>Ryan Johnson, Maintenance</td>
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<tr>
<td>Lisa Swan, Athletics</td>
<td></td>
<td>TBD, Nurse</td>
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<thead>
<tr>
<th>Part Time Instructional Assistants</th>
<th>Full Time Instructional Assistants</th>
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</thead>
<tbody>
<tr>
<td>Dana Barton, Music</td>
<td>Kathy Keitz</td>
</tr>
<tr>
<td>Anne Johnson, Art</td>
<td>Sue Ware</td>
</tr>
<tr>
<td>Sayward Owsley, PE</td>
<td>Heather Wiessmer</td>
</tr>
<tr>
<td>Heidi Maynez, KIBO</td>
<td>Rahim Nichols</td>
</tr>
<tr>
<td>Dana Voelkel</td>
<td>Cindy Koepke</td>
</tr>
<tr>
<td>Bryanna Steffens</td>
<td>Katie Moore</td>
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<tr>
<td>Jennifer Turton</td>
<td>Rachael Christopherson</td>
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<tr>
<td>Tracy Wille</td>
<td></td>
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<tr>
<td>Deborah Hulitt</td>
<td></td>
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<tr>
<td>Meaghan Sheater</td>
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CHARTER SCHOOLS

A charter school is a free, public school of choice, meaning that any family, regardless of district, can choose to enroll its child or children.

VISION & MISSION

Visit our website for our vision and mission: www.oasisacademyfallon.us

QUALITY INDICATORS

These indicators are considered as we assess the quality and effectiveness of the program:

- Our attendance goal is to maintain or exceed 95%.
- Daily assessment of student work drives decision-making for instruction.
- Homework is meaningful and purposeful.
- All teachers participate in training and professional development.
- Quality classroom interaction and community involvement experiences will evidence that all learners (students, teachers, and parents) are connected to their community.
- Student, parent, teacher, and community satisfaction are monitored formally and informally.

GOVERNANCE

Oasis Academy is governed by a Board of Directors. Board Meetings must be held at least quarterly at the school. Board meetings are announced via the website and agendas for the meetings are posted at the school three (3) days prior to the meeting. Meetings are open to the public and all members of the school community are invited to attend.

The Board of Directors will be responsible for the following:

- Hiring and dismissing of the Chief Executive Officer.
- Approval of all full-time licensed contracts.
- Making recommendations to Oasis Academy staff regarding their accountability and vision.
- Developing Oasis Academy policies.
- Approving the yearly calendar.
● Approving curriculum.
● Approving the annual budget and providing fiscal oversight.
● Participating in the dispute resolution process when necessary.
● Fostering amicable relations between Oasis Academy, the Churchill County School District, and the school’s sponsor.
● Presiding over expulsion proceedings.

PARENT INVOLVEMENT & VOLUNTEERS

Family support is essential to student success both in and out of school. We value having families involved in every aspect of our educational program and school day. The roles of the Parents include, but are not limited to, the following:

● Participate in all standard school scheduled Parent Teacher Conferences for each child.
● Support your child at home as necessary. If necessary, make arrangements for your child to participate in free tutoring provided by the school, outside of regular school hours.
● Stay up to date on school and classroom news via the school website, the official social media platforms, and email (internet access is available in the school office).
● Be actively involved in Friends of Oasis Academy, Inc. (FOA).
● Actively support the school’s goals with gifts of time, talents, and other resources. An equivalent of one hour per week of volunteer time is suggested each week; however, in no way is volunteerism a requirement for student enrollment at Oasis Academy.
● Sign and fulfill the “Family Commitment” and “Family Mission Alignment”
● Check email on a daily basis.

Volunteers must be fingerprinted prior to working in the school via the school’s “Life Scan” account. Please request the application and account number at the front desk. The fee for fingerprinting is approximately $40 and can be waived for qualifying families. Senate Bill 287 now includes volunteers as mandatory reporters of child abuse or neglect. If you know of or have reasonable cause to believe that a child has been abused or neglected please notify the administration of the school where the child is enrolled and appropriate child welfare agencies or law enforcement as soon as reasonably practicable but not later than 24 hours after you know or have reasonable cause to believe that abuse or neglect has occurred. Abuse or neglect includes sexual conduct (NRS 201.540), luring (NRS 201.560), or corporal punishment. Failure to do so is a misdemeanor or gross misdemeanor. By signing this student handbook you are acknowledging that you have been informed of your duty to report.
GEOGRAPHIC BOUNDARIES

Oasis Academy is open to students in grades K – 12 residing in Churchill County and surrounding counties.

ENROLLMENT

Oasis Academy is a free, public, State of Nevada, sponsored charter school that uses an open enrollment system. OA will hold open enrollment for all grades, including kindergarten, for a minimum of 45 days each year. The enrollment packet consists of the following documents:

- Student Information
- Student Health Needs
- Student Special Needs
- Family Commitment
- Home Language Survey
- Authorization for Release of Information
- Birth Certificate (copy)
- Proof of immunization
- Copy of a utility bill: gas, water, electric (cable bill will not work)
- Copy of a driver’s license
- If you are a military family, thank you! Please submit a copy of your orders to move to Fallon if you are transferred outside of our enrollment period and you will be permitted to apply. You may also submit a copy of your orders until such time that you have a utility bill.

All families, past and future, must have a copy of the parent or guardian’s driver’s license and utility bill. This is required for our attendance audit.

Please see the website for a full description of the lottery procedures:
www.oasisacademyfallon.us

WITHDRAWAL FROM SCHOOL
Please notify the office personnel, in writing, at least one week in advance, if your child will be withdrawing from school. If possible, please provide your forwarding address. Student records will be forwarded upon receipt of the request from the new school. All school property must be returned and any outstanding fees must be paid before withdrawal. No transcripts will be released until all outstanding materials and fees are paid.

ARRIVAL AND DEPARTURE

School begins at 8:00 AM, supervision is not provided prior to 7:45 AM. Dismissal time for K-1st grade is 2:00 PM; dismissal time for 2nd -10th grades is 4:00 PM, please pick students up within ten minutes of dismissal.

All drop-off and pick-ups must take place on Campus Way unless you plan on GETTING OUT OF YOUR VEHICLE AND WALKING YOUR STUDENTS BACK TO THE PLAYGROUND OR TO YOUR CAR.

HAZARDOUS WEATHER

If it becomes necessary to close school due to hazardous weather or other emergencies, it will be announced via local media sources and the school's social media pages. If Oasis Academy closes during the school day, the staff will only release students to individuals listed as emergency contacts.

VISITORS

Visitors are welcome. Please call in advance to set up an appropriate time to visit and to ensure that the class you wish to observe is available. If you would like to visit your child’s classroom at a time other than a regularly scheduled volunteer time, please contact the school administrator at least 24 hours in advance. Unplanned visitors often disrupt the learning process. Please note that parents or other authorized volunteers must sign in and out at the office and wear a visitor badge. These procedures are designed to protect our children from unauthorized individuals.

NOTICES AND ANNOUNCEMENTS

The schools website, www.oasisacademyfallon.us, is a regular means of sharing school news, publishing the school calendar, posting for public meetings, etc. Additionally, email and social media will be used regularly to send out news and reminders. Please check your email daily.
Per the Oasis Academy Policy Manual

OASIS ACADEMY is committed to a discrimination and harassment free, working, and learning environment. Discrimination and harassment adversely affect morale and productivity and interfere with students ability to learn. Discrimination and harassment of any person on the basis of that person’s actual or perceived race, color, national origin, sex (including non-conformity to gender stereotypes), sexual orientation, age, disability, and/or religious preference is prohibited. Harassing behavior including sexually harassing behavior between members of the same or opposite sex is prohibited. Harassment of individuals who are believed to have a relationship with persons who are protected on the basis of actual or perceived race, color, national origin, sex (including non-conformity to gender stereotypes), sexual orientation, age, disability, and/or religious preference is prohibited. Such behavior is just cause for disciplinary action.

This policy applies to discrimination, harassment, and sexual harassment by an individual and/or any employee, or student on school property, while on school business, or at any school-sponsored event regardless of location.

A Grievance Complaint Document can be found on the school website as well as the procedures for filing a complaint. Per Oasis Academy’s Student Policy Manual

ATTENDANCE POLICY

Students will be required to attend school regularly in accordance with Nevada statutes. School attendance is essential to students’ academic success and personal growth. In order to meet or exceed state academic standards and develop habits of punctuality, self-discipline, and responsibility, students must attend and participate in their prescribed educational programs.

- We strive to foster responsibility and work ethic in your children. Students who are tardy disrupt the education of others in the class. Students are expected to be in class and ready to learn no later than 8:00 AM; students arriving after that time are considered tardy. If students are chronically tardy, grades and eligibility will be affected.

- Please notify the school before 9:30 AM by calling (775) 423-KIDS if it is necessary for your student to be absent for any reason. When leaving a message, please leave your name, student’s name and grade, a reason for the absence, and a phone number where you can be reached. If your student is unaccounted for by 9:30 AM, you will be contacted.
When students miss classroom instruction, much of the content may not be able to be replicated. However, work and assignments missed during excused absences may be made up. **It is the students’ and parents’ responsibility to collect and turn in make-up work.** Students will be given one day for each day missed, to complete and turn in make-up work.

**If your child is going to be absent from school and you know in advance please fill out the “Pre-Arranged Absence” form available at the school. The more notice the school has the better. If the absence is not approved in writing it is defined as truancy per NRS 392.130. Only school sanctioned activities (i.e. honor choir, athletics) are exempt from the pre-arranged absence form.**

**ILLNESS**

A student who is ill should not be sent to school, since this may result in his/her health becoming worse and exposing others. Good indicators that a student should be kept home:

- **Fever:** Temperature equal to or greater than 100.4 F. The child can return to school after he/she has been fever-free for 24 hours (without fever-reducing medicine such as Tylenol or Advil).
- **Colds**
- **Diarrhea/Vomiting:** Return to school only after being symptom free for 12 hours.
- **Conjunctivitis (Pink Eye)**
- **Rashes:** Students with an unexplained rash should return to school only after a health care provider has made a diagnosis and authorized the child’s return to school.
- **Lice:** A student with lice or nits is not permitted at school. Please treat him/her and notify the school. Your student may return to school when nit and lice free.

**ILLNESS & INJURIES DURING SCHOOL**

If your student is ill or injured beyond first aid or simple comfort measures, you will be called to take your student home or to the doctor. In an emergency, appropriate action will be taken and you will be informed immediately. If you cannot be reached, other designated adults listed on the student’s emergency form will be notified. It is essential that you keep the school informed of any change in address and/or telephone numbers so that a responsible party may be reached in an emergency.

**MEDICATION**

When there is no reasonable alternative and students are required to take any type of medication during school hours with assistance from school personnel, there must be on file in the school health clinic a completed “Parent/Guardian Request for Medication Assistance”, a copy of which is included with this handbook and on our website, signed
by the parent and the student’s physician stating that it is necessary for the student to take a specified medication at school and consenting to having the school nurse, or a designee trained by the school nurse, dispense that medication at school. Such a letter must be renewed at the beginning of each school year. A prescription label will not be accepted as an order from a physician to allow school personnel to administer medication.

- Any change in the type, frequency, or amount of medication will require a new letter from the physician and parent or guardian.
- All medication must be contained in a current pharmacy container labeled with the student’s name, physician’s name, date, medication, correct dosage, and time to be given.
- The amount of medication that will be kept at school will be determined in cooperation with the school nurse, parent, and administrator.
- Oasis Academy personnel delegated to assist students with the administration of medication must be trained by the school nurse to perform this activity in a safe, effective manner.

Middle school and high school students may, with the proper signatures, carry over the counter medication on their person and self-administer that medication according to policy.

ALLERGIES

Oasis Academy provides a peanut- and tree nut-free table and microwave for students with food allergies. That table is only used for the purposes of lunch and only those students who have a peanut-, tree nut-, and sesame seed-free lunch may sit at that table.

Classrooms with students who have allergies will be appropriately indicated. Strict avoidance to allergens is the ideal way to prevent reactions. Parents in these classes will be asked to voluntarily exclude certain allergens, and these classrooms may be food free.

Oasis Academy works closely with the local school district as well as other local and state agencies to identify and establish services for children from birth to five years old. If you have a young child that you are concerned is not making developmental milestones as they should please feel free to call the school 423-5437 so we can help you get in touch with the appropriate agencies.
STUDENT PROGRESS

Teachers approach all children as individuals, assessing their needs and then tailoring instruction to those needs. Rubrics and checklists are used to evaluate the quality of content, competence, and presentation. Report cards are sent out each trimester for K-4 and each semester for 5-10. Please make sure you are monitoring your child’s grades via Infinite Campus.

CONFERENCES AND REPORT CARDS

Because it is important to meet with the teacher to discuss your child’s progress, it is mandatory that parents attend all scheduled parent teacher conferences. Typically, parent teacher conferences will be conducted twice per year. Additional conferences can be scheduled as necessary.

UNDERLYING PRINCIPLES

At Oasis Academy we believe students develop lifelong skills from solving problems constructively. The behavior plan is based on the following principles:

- Students learn from their experiences.
- Students need to solve their problems without making additional problems for anyone else.
- Students think, make decisions, and live with the consequences of their actions.
- Consequences of all choices are fair and logical.
- Each person is dealt with on a personal, individual basis.

In order for school to be a safe place for learning, each person needs to honor everyone’s rights, act responsibly, and follow certain rules. Along with personal rights comes responsibility. At Oasis Academy we emphasize this natural relationship.

SCHOOL UNIFORM POLICY

The purpose of the School Uniform Policy is to provide additional opportunities for increased school safety, to encourage our students to experience a greater sense of school identity and belonging, to encourage an improvement in student behavior, to reduce school clothing costs, to encourage a high level of program participation, and to improve and expand academic excellence.

School uniforms MUST be purchased from the approved company. Please make sure students are dressed appropriately for the weather as students participate in outdoor activities on a daily basis. Any “logo gear” sweatshirt sold by an Oasis Academy school club or organization will be approved to wear in the classroom.
Ninth and tenth grade students may wear bottoms of their choice. Tops may be college of choice t-shirt or polo shirt and sweatshirts. No tank tops, muscle shirts, or crop tops.

Eleventh and twelfth grade students must adhere to a high standard of dress while attending Western Nevada College.

K-8 students may wear closed-toed shoes of their choice; 9-12 may wear any shoes of their choice.

- Hats may be worn to school as long as they do not include any obscene words or symbols. Hats may not be worn in the classroom.

If students arrive at school out of uniform:

- Parent will be contacted and must bring appropriate clothing.
- Recurring incident: Parents will be contacted and must bring appropriate clothing. Student may be at risk of being un-enrolled from the school.

CELL PHONES

Students may use cell phones before and after school. Students in MS and HS may also use their phones during scheduled breaks. During class periods, phones may not be used for any reason (including talking, listening, ringing, text messaging, checking the time, taking pictures, etc.) unless directed to do so by a teacher. The phones must be powered off during class time, and may be collected by classroom teachers.

Phones may not be on, ring, or vibrate during class.

- 1st violation: Phone is confiscated and returned to student after school.
- 2nd violation: Phone is confiscated, sent to office, and given to a parent after school.

Parents please do not call or text your children on their cell phones or smart watches while classes are in session. Please help us make sure your children use technology in ways that comply with school rules as the school does not want to become overly restrictive.

STUDENTS’ PERSONAL PROPERTY

Students are asked not to bring valuables to school; students, NOT THE SCHOOL, are responsible for personal property. It is strongly recommended that articles of clothing (jackets, coats, hats, etc.) be clearly marked with both first and last name so that, in the event they are lost, misplaced, or stolen, they may be returned to the property owner. Students who have lost items should check the lost and found.
LOST AND FOUND

Every effort is made to return lost articles to their rightful owner. Clothing and other items worn or brought to school are easier to return if marked with the student’s name. Items found are placed in the lost and found. Students and parents may check the lost and found as needed. Please do not ask school personnel to check for missing items. All unclaimed items are given to a thrift store after remaining in the lost and found for one month.

BICYCLES, SCOOTERS, AND SKATEBOARDS

Bicycles and scooters must be parked in the area provided. The school does not provide locks and is not responsible for damage or theft of bicycles, scooters, or skateboards. Bicycles, skateboards, and scooters are not to be ridden once the student has arrived at school.

CODE OF CONDUCT

There are a few rules to learn and follow at Oasis Academy. They are short, easy to remember, and make sense. They apply to ALL members of the learning community.

- Respect yourself and others.
- Respect the learning environment.
- Take responsibility for your own actions.
- Develop and use productive work habits.
- Complete work to the best of your ability.
- Strive for excellence.
- Honor time commitments.
- Arrive at school prepared to work.
- Work cooperatively with others and independently when appropriate.
- Persevere even when tasks are difficult.
- Encourage family and community involvement.
- Use courteous and polite language and behavior.

Oasis Academy will maintain high expectations for behavior just as we do for academics. Students will be held accountable for their choices and experience natural, logical consequences. If a student demonstrates repeated disruptive behaviors, these consequences may result in removal from the learning environment and contact with other students.

The following behaviors will not be tolerated and may result in suspension:

- Intentional hitting or physical abuse.
- Damaging property of the school or others.
- Discriminatory remarks based on race, religion, or sexual orientation.
- Sexual harassment of any kind.
- Bullying.
- Any kind of dangerous behavior.
- Tobacco use or distribution.

DISCIPLINE

Oasis Academy maintains a discipline policy whose goal is twofold. The first is to ensure the right of each child to a safe and orderly learning environment and the second is to help each student develop positive behavior patterns. Our expectations for student behavior are based on respect. We expect students to respect themselves and others as well as the learning environment. Every effort will be made to work with students and their parents to resolve behavioral issues by helping the student learn acceptable boundaries, self-control, problem solving, and effective communication. **Students who are disrespectful of their peers and teachers and continually disrupt the learning environment will be dealt with according to the Oasis Academy Progressive Discipline Plan.**

PROGRESSIVE DISCIPLINE PLAN

Outlined below is Oasis Academy’s Progressive Discipline Plan that stipulates behaviors that will not be allowed at school. Also outlined are the possible consequences of engaging in such behaviors.

Please read and discuss these with your children. With your assistance, the school will strive to provide the best possible learning environment for all children.
<table>
<thead>
<tr>
<th>Examples of Behavior</th>
<th>Menu of Possible Consequences</th>
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<tbody>
<tr>
<td><strong>Type A Behaviors</strong></td>
<td><strong>Step 1</strong></td>
</tr>
<tr>
<td>Violation of classroom rules</td>
<td>Verbal Warning</td>
</tr>
<tr>
<td>Unauthorized food, gum, etc.</td>
<td>Refocus Sheet</td>
</tr>
<tr>
<td>Littering</td>
<td>Discussion with student</td>
</tr>
<tr>
<td>In unauthorized area or no hall pass</td>
<td>Behavior is recorded on student’s discipline card</td>
</tr>
<tr>
<td>Disrespect to fellow students, including swearing and obscene gestures</td>
<td>○ 2 entries per trimester = teacher calls parent</td>
</tr>
<tr>
<td>Inappropriate items (CD player, toys, cards, etc.)</td>
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<tr>
<td>Failure to line up when bell rings or being tardy</td>
<td></td>
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<tr>
<td>Failure to keep hands and feet to self</td>
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<tr>
<td>Dress Code violation</td>
<td></td>
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<tr>
<td><strong>Type B Behaviors</strong></td>
<td><strong>Step 2</strong></td>
</tr>
<tr>
<td>Repeated violations of Type A Behaviors</td>
<td>Behavior is recorded</td>
</tr>
<tr>
<td>Lying, cheating</td>
<td>Detention/Study Hall</td>
</tr>
<tr>
<td>Getting into someone else’s locker</td>
<td>Parent contact by telephone from teacher</td>
</tr>
<tr>
<td>Frequent tardiness</td>
<td>Possible restriction of privileges</td>
</tr>
<tr>
<td>Chronic disruption of class</td>
<td>Possible suspension if necessary</td>
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<tr>
<td>Throwing food in cafeteria</td>
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<tr>
<td>Display of gang writings, symbols, etc.</td>
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<tr>
<td>Unacceptable language</td>
<td>Parent required to sit with child during school day</td>
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<tr>
<td>Continually unprepared for class</td>
<td></td>
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<tr>
<td>Rough Play (wrestling, etc.)</td>
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<tr>
<td>Bullying</td>
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<tr>
<td>Excessive physical contact (hugging, kissing, etc.)</td>
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<tr>
<td>Failure to serve detention</td>
<td></td>
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<tr>
<td><strong>Type C Behaviors</strong></td>
<td><strong>Step 3</strong></td>
</tr>
<tr>
<td>Repeated violations of Type B Behaviors</td>
<td>Behavior is recorded</td>
</tr>
<tr>
<td>Cause or threaten to cause bodily injury to another (fighting)</td>
<td>One to five day suspension</td>
</tr>
<tr>
<td>Possession of a dangerous item (explosive, lighter, etc.)</td>
<td>Parent Conference</td>
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<tr>
<td>Possession of tobacco or smoking</td>
<td>Parent Notification by Administrator</td>
</tr>
<tr>
<td>Damage to school or private property</td>
<td>Possible Disciplinary Referral</td>
</tr>
<tr>
<td>Disrespect/impertinence/defiance to authority</td>
<td>Possible Behavior Contract</td>
</tr>
<tr>
<td>Extortion</td>
<td>Parent required to sit with child during school day</td>
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<tr>
<td>Lewd, indecent, offensive conduct/sexual harassment</td>
<td></td>
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<tr>
<td>Stealing/Possession of stolen property</td>
<td></td>
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<tr>
<td><strong>Type D Behaviors</strong></td>
<td><strong>Step 4</strong></td>
</tr>
<tr>
<td>Repeated violations of Type C Behaviors</td>
<td>Behavior is recorded</td>
</tr>
<tr>
<td>Possession/furnish of any controlled substance, alcohol or tobacco</td>
<td>Parent Notification by Administrator</td>
</tr>
<tr>
<td>Under the influence of a controlled substance</td>
<td>One to five day suspension</td>
</tr>
<tr>
<td>Possession/furnish a weapon (knife, firearm replica, etc.)</td>
<td>Possible expulsion</td>
</tr>
<tr>
<td>Brandishing a weapon/knife at another person</td>
<td>Referral to Law Enforcement</td>
</tr>
<tr>
<td>Arson/Robbery</td>
<td>Restriction of activities/privileges</td>
</tr>
<tr>
<td>Chronic defiance not modified by previous progressive discipline</td>
<td></td>
</tr>
<tr>
<td>Assault/battery upon any school employee</td>
<td></td>
</tr>
</tbody>
</table>
FERPA is a Federal law designed to protect the privacy of a student’s education records. The law applies to all schools that receive funds under an applicable program from the U.S. Department of Education. FERPA gives certain rights to parents regarding their children’s education records. These rights transfer to the student or former student who has reached the age of 18 or is attending any school beyond the high school level. Students and former students to whom the rights have transferred are called eligible students.

Directory Information includes: name, address, telephone listing, date and place of birth, participation in officially recognized activities and sports, and date of attendance.

EDUCATIONAL RECORDS

Education records are defined under FERPA (34 CFR 99.3) and the Individuals with Disabilities Education Act (IDEA) as information recorded in any way (i.e., written records, computer files, videos, audio tapes, etc.) that are maintained by the school district or by a party acting for the district. Personally identifiable information includes such information as the student’s name, social security number or other student number, or any other information that would make the student’s identity easily traceable (i.e., list of personal characteristics). It should be stressed that this definition is dependent on what information the records contain not the location where they are kept.

DISCLOSURE OF DIRECTORY INFORMATION

The school will sometimes give out student information to other education institutions or other institutions who request it in compliance with state and federal law upon request. The parent or guardian has the right to refuse to let the school release student information. If you do not wish to have your student’s information released, you must notify the school in writing. The information that might be shared could be student name, parent/guardian information, contact information, and date of birth.

Unless notified in writing Oasis Academy will share parent email addresses with FOA, specifically the Family Engagement Committee.

STUDENT PICTURES

Often times student’s pictures will be taken during the school day. These pictures could end up published on classroom blogs, the yearbook, the school website, or in the newspaper. If you do not wish to have your child’s picture taken, it is your responsibility to notify the school in writing.

SOCIAL MEDIA
Often time student's pictures will be taken during the school day. These pictures could end up on Oasis Academy’s social media pages, including, but not limited to, Facebook and Twitter. Oasis Academy will not post student names when posting pictures on social media. If you do not wish to have your child’s picture taken, it is your responsibility to notify the school in writing.
# High School Addendum

## Graduation Requirements

<table>
<thead>
<tr>
<th>Content Area Course</th>
<th>Required Credits</th>
<th>Advanced Diploma</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>English</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Literature &amp; Composition (2 semesters grade 9)</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Classical Literature &amp; Composition (2 semesters grade 10)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>English 101 &amp; English 102 (WNC grade 11)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Math</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Algebra 1 (If not earned in middle school)</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Geometry (2 semesters grade 9)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Algebra II (2 semesters grade 10)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Math 126 (WNC grade 11)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Science</strong></td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Biology (2 semesters grade 9)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physics (2 semesters grade 10)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choice (1 semester WNC grade 11/12 or 2 semesters for advanced diploma)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>History and Government</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ancient World History (2 semesters grade 9)</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>American Government &amp; Economics (2 semesters grade 10)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choice (1 semester WNC grade 11/12 or 2 semesters for advanced diploma)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Humanities</strong></td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Choice (1 semester WNC grade 11/12 or 2 semesters for advanced diploma)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Computer Science</strong></td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>IS 101 (1 semester @ WNC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Physical Education</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Independent Study</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td><strong>Health</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sexual Education, First Aid, CPR (1 semester online grade 9)</td>
<td>.5</td>
<td>.5</td>
</tr>
<tr>
<td><strong>Electives</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choice</td>
<td>4.5</td>
<td>4.5</td>
</tr>
<tr>
<td><strong>Personal Finance</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 semester @ WNC</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>24.5</td>
<td>27.5</td>
</tr>
</tbody>
</table>
# TRADITIONAL ACADEMIC PLAN

## Freshman Fall Schedule
- English – American Literature (½ credit)
- Math – Geometry (½ credit)
- History – Ancient World History (½ credit)
- Science – Biology (½ credit)
- PE Independent study (½ credit)
- Electives (1 credit)

## Freshman Spring Schedule
- English – American Lit. (½ credit)
- Math – Geometry (½ credit)
- History – Ancient World History (½ credit)
- Science – Biology ½ Credit
- PE Independent study ½ Credit
- Electives (1 credit)

Computer Credit will be obtained thru WNC - 1 credit
Health online over summer ½ credit
Total 8 credits

## Sophomore Fall Schedule
- English - Classical Lit & Comp (½ credit)
- Math – Algebra II (½ credit)
- History – American Gov’t/Econ (½ credit)
- Science – Physics (½ credit)
- PE Independent study (½ credit)
- Electives (1 credit)

## Sophomore Spring Schedule
- English – Classical Lit & Comp (½ credit)
- Math – Algebra II (½ credit)
- History – American Gov’t/Econ (½ credit)
- Science – Physics (½ credit)
- PE Independent study (½ credit)
- Electives (1 credit)

Total 7 credits

*At WNC

## Junior Fall Schedule
- English 101 (1 credit)
- English 95 (½ credit) Track B
- Math 126 (1 credit)
- Math 95 (½ credit) Track B
- History 101 (1 credit)
- Science Sociology (1 credit)
- Educational Psychology (1 credit)

## Junior Spring Schedule
- English 102 (1 credit)
- English 98 (½ credit) Track B
- Math 127 (1 credit)
- Math 96 (½ credit) Track B
- History 102 (1 credit)
- Science (1 credit)
- Elective (½ credit)

Total 10 credits High School for Track A
Total 8 credits High School for Track B
Total 30 credits College Track A
Total 18 credits College Track B

## Senior Fall Schedule

## Senior Spring Schedule
Math Elective (1 credit)  
English Elective (1 credit)  
Science Biology 101 (1 credit)  
Foreign Lang Spanish 111 (1 credit)  
Elective (1 credit) ____________________  
____________________

*Electives based on Associate of Arts or Science Plan  
Total 10 High School credits  
Total 30 College credits  
60 College Credits are needed to obtain an Associate Degree

**STUDENT PARKING**

Parking on school property is a privilege given to our students. Students are expected to follow the rules outlined to ensure continued parking privileges and safety for all concerned. Students are required to register their vehicles with the school office to obtain a parking permit that costs $5.00. Students are required to provide a copy of their driver's license, insurance documentation, and registration before they can obtain a parking permit. Students are required to park in their designated parking area. Students are to drive safe and follow posted speed limits. All vehicles must display an OACP parking permit while parking on campus. Students who violate any of the rules listed above may lose their parking and driving privileges. Illegally parked vehicles may be towed at the owner's expense. OACP administration reserves the right to press charges through the City of Fallon Police Department for any traffic violation occurring on school grounds.

*Purchase of a parking pass does not guarantee a space, simply the right to park in the lot.*

*The speed limit of the OACP parking lot is 5 mph.*

*Parking Permit Applications are available in the front office.*

**OFF-CAMPUS LUNCH**

Off-campus lunch is a privilege afforded to 8th grade and high school students. The purpose of off-campus lunch is to allow students the freedom to make decisions about lunch options, demonstrate responsibility for behavior, and return to campus on time for classes. Maintaining an open campus is the responsibility of all OACP students and is based on responsible student behavior. Open campus is a privilege that may be revoked for any student who behaves inappropriately off campus at lunch or who has attendance, tardy, or classroom behavior problems.
Students with excessive tardies or absences or with classroom behavior problems will have their privileges revoked.
<table>
<thead>
<tr>
<th>PRINT: Student Name (Last, First)</th>
<th>PRINT: Parent Name (Last, First)</th>
<th>Grade</th>
</tr>
</thead>
</table>

### 1. Receipt of Parent and Student Handbook
We acknowledge that we have read and understand the information contained in the *Parent and Student Handbook*, including the fact that volunteers are mandatory reporters.

The Oasis Academy Student Policy Manual can be viewed in its entirety on the school website.

__________________________________  
Student Signature  
__________________________________  
Parent/Guardian Signature

### 2. Photography/Video/Media / Social Media Release
During the school year, Oasis Academy will have events the school wants to feature. Pictures and video may appear on the news, in the paper, or on the school’s website. If your child’s photo appears on the school’s website no last names will be used.

In addition, parents and students may take photos of events in classrooms, and other school events. These photos may be distributed without the permission of the school. These photos may appear on social media without names attached.

Please notify the school in writing if you do not want your child’s photograph taken at any time. Please notify the school in writing if you do not want your child’s picture on social media.

### 3. Internet Acceptable Use Agreement
Please review the Acceptable Use Agreement with your child for their appropriate grade level. The Agreement must be signed and returned before your student will be given access to the internet.

Please sign the appropriate Acceptable Use Agreement provided by the school.

### 4. Sixth through Twelfth Grade Only
My student may take over the counter medication in accordance with school policy. I agree to release, indemnify, and hold harmless OA and any of their officers, staff members or agents from lawsuits, claims, expenses, demands, or actions, etc. against them should they choose to take over the counter medication at school.

__________________________________  
Student Signature  
__________________________________  
Parent/Guardian Signature

### 5. Communication
Oasis Academy will be utilizing a text message feature for important reminders. All parents will get text message reminders unless you notify the school in writing that you do not wish to receive this service. Oasis Academy will share parent email addresses with the Friends of Oasis Academy. Please notify the school in writing if you do not want your email address released.
Nevada Revised Statute 392.130 requires that prearranged absences be approved in writing in order to not be considered truant.

My child ___________________ STUDENT EXAMPLE ___________________ will be absent from

school on the following date/s _________________________________.

Please read and initial the following statements:

_______ I recognize that missing school will put my child behind and could have long-term impacts on their grades and progress.

_______ I realize that projects are participatory in nature, and that points cannot be made up.

_______ I realize that alternative assignments may be given and that make-up work does not always match what was missed in class.

_______ I am aware of the make-up work policy regarding pre-arranged absences.

● It is the student’s responsibility to get and turn in make-up work.
● All work will be given when the child returns to school, not before.
● Your child has the number of days absent plus 1 to turn in the work.
● Any assignment assigned before the absence with a due date during the absence is due on or before that day.

Administrators signature____________________ Teacher
Signature______________________________

◊ I feel comfortable that your child will be able to make-up their work and not fall behind academically.
◊ I have concerns that your child will not be able to make-up their work and will fall behind academically as result of this absence.
Parent/Guardian	Signature____________________________________

Date