

## **230 STUDENT ACTIVITIES AND ELIGIBILITY**

### **CLUBS AND ORGANIZATIONS**

Oasis Academy shall not permit the establishment of any extracurricular organization, activity, club, or other organization of pupils under its jurisdiction, except when a formal application for the establishment of such organization is made to the administration of the school. Each application shall set forth the name, type of organization, purpose, set of goals, and means of financing. It shall then be the responsibility of the administrator to give the matter careful consideration, to approve such organizations, as he/she may deem desirable and to appoint sponsors as necessary.

It is the responsibility of the school administrator to provide for proper supervision and direction of clubs and organizations within the school. The proper function and operation of all school organizations are the responsibility of those sponsors appointed by the administrator.

All clubs and organizations must keep records of their financial transactions. These shall be available for audit at all times.

### **STUDENT CONDUCT, RESPONSIBILITIES, REGULATIONS AND ELIGIBILITY FOR STUDENT ACTIVITIES**

The following shall apply to any student who participates in a school-sponsored activity beyond requirements of regular courses/classes.

1. A student suspended or expelled from school is automatically ineligible to participate in student activities for the duration of the suspension or expulsion.
2. A student who violates any of the following major rules/regulations shall be declared ineligible for participation in school activities for a period of six (6) weeks.
  - a. No use or possession of a controlled substance.
  - b. No use or possession of any alcoholic substance.
  - c. No use or possession of tobacco of any kind.
  - d. No conviction of a felony or gross misdemeanor as provided by the laws of the State of Nevada and United States of America
3. Violation of the following secondary rules for students participating in student activities shall result in disciplinary action by the advisor and/or school administrator:
  - a. The student shall abide by the specific rules set forth by the activity advisor.
  - b. When representing the school, the student shall not use profanity or obscene or degrading language or gestures.
  - c. The student shall not engage in behaviors, grooming or dress which is a violation of school policy.

- d. When transportation is required as part of a school activity the student shall be required to travel with a parent/guardian or their designee. Parents/guardians must provide written permission for non-custodial individuals to transport their child.
  - e. If student activities require an overnight trip parents/guardians or their designee are responsible for students during after activity hours (e.g. bedtime, prior to the start of the activity in the morning)
  - f. When traveling students shall stay together as directed by the advisor.
  - g. While on trips, students shall conduct themselves in a proper manner and in a manner which shall bring credit to the school at all times.
  - h. Students shall be financially responsible for all school property checked out to him/her. The student shall care for the property as directed by the advisor.
4. Academic Eligibility
- a. A minimum of a three-week grade check will occur in order to ensure academic eligibility.
  - b. Students participating in student activities must maintain passing grades in both academics and citizenship or critical life skills. Students with two (2) or more D's are ineligible to participate in student activities.
  - c. A student must obtain a 2.0 grade point average the previous semester to be eligible to participate.

## STUDENT ACTIVITY FUNDRAISING

For purposes of this policy "student activity fundraising" shall include the solicitation and collection of money by students for any purpose and shall include the collection of money in exchange for tickets, papers, or any other goods or services.

The following regulations apply to all school student activity fundraising activities:

1. No fund raising activity is allowed during school instructional time unless specifically approved by the administrator.
2. Door-to-door fund raising activities are prohibited for elementary and middle school students.
3. The school administrator must approve all school-sponsored fund raising activity.
4. All fund raising activities that involve school facilities and payment or economic benefit to individuals, non-school organizations, or private companies must be approved by the administrator.
5. School fund raising activities should be limited to those necessary to provide students with co-curricular, extracurricular, or educational enhancement activities.
6. The collection of money in school, on school property, or at any school-sponsored event by a student for personal benefit is prohibited.

7. School fund raising activities for non-school, not-for-profit organizations require the specific approval of the administrator. In considering requests from schools to raise funds for a non-school organization, the administrator will consider the following factors;
  - a. The organization and/or organizational cause for which the funds are to be raised,
  - b. The instructional value or learning benefits to the students involved in the fund raising activity, and
  - c. The benefit to the community.

Oasis Academy shall employ an efficient and accurate accounting system for its activity funds. This accounting system must meet with the approval of the school's auditors and the Department of Education. This system shall provide procedures governing the following.

1. Collections
2. Deposits
3. Disbursements (petty cash, checks, etc.)
4. Records of transactions including the following
  - a. A receipt of expenditure register
  - b. A receipt of distribution ledger
  - c. An expenditure distribution ledger
  - d. Reconciliation of bank statement
  - e. Monthly financial statement of each account and the total activity fund
  - f. An annual financial statement
  - g. The selection and obtaining of all necessary forms, account books and bank materials

The administrator shall be responsible for the activity funds of the school.

The administrator shall distribute this policy to each student organization that is granted permission to raise funds.

#### SOCIAL EVENTS AND ACTIVITIES

As part of a general education it is expected that Oasis Academy will provide students with appropriate social events and activities to enhance and enrich students' school experiences.

Dances and parties must be scheduled with and approved by the administrator of the school. Provisions must be made for preparations, operation, and cleanup.

When the administrator grants permission in advance classroom parties are permissible.

Oasis Academy may hold a social event away from school premises only when the administrator has approved the plans for the event in advance, and only when there are several faculty members at the event to supervise. An adequate number of faculty members to supervise such events must be appointed by the administrator before the event.

Dances and parties shall be held only at times and places so that there are no conflicts with regular curricular programs or other previously scheduled extracurricular activities.

Dances sponsored by school organizations shall be under the direction of the sponsors of the organizations at all times. The sponsors and administrator shall be responsible for adequate chaperonage. Dances shall generally close at or before 11:30 p.m.

At least one member of the school's administrative staff shall be in attendance at all school dances.

### PROGRAMS ON SCHOOL TIME

No programs or activities shall be allowed in the schools during regular school hours when admission is charged. In cases of outside activities of community-wide interest, the administrator must approve permission for dismissal of pupils with tickets.

Special programs and activities may be allowed with the approval of the administrator when the objectives of those programs or activities include:

1. Educating members of the student body,
2. Unifying the school,
3. Developing an aesthetic sense in pupils,
4. Developing students self-expression,
5. Widening students' interests,
6. Public recognition of the achievements of students or staff of the school, or
7. Developing correct and courteous audience habits.

All special programs and activities that are approved by the administrator should have educational value and be designed for student interest. Wide participation of students should be encouraged.

All special programs and activities should avoid

1. Bar scenes;
2. Drinking scenes;
3. Smoking scenes;
4. Dress, movement, or dialogue that is suggestive or too highly sophisticated; and
5. Swearing, vulgarity, or any language that might be interpreted as degrading to a group or individual.

## LOSS OF CLASS TIME FOR EXTRACURRICULAR AND CO-CURRICULAR ACTIVITIES

Extracurricular and co-curricular activities are intended to supplement, not supplant, the curricular programs of the schools.

All Extracurricular activities are defined as those activities held during or after the completion of the academic school day and that are not connected to the curricular program. These activities include certain clubs, athletics, drill, and spirit teams, forensics, and any other similar activity or event. It is understood that the schools must meet their divisional conference obligations, as well as any Nevada Interscholastic Activities Association (NIAA) and Forensics Association obligations.

Co-curricular activities are defined as those activities that are an integral part of a class, but take place away from the classroom setting. These activities may include, but are not limited to, drama, vocal and instrumental music, student government classes, Reserve Officers' Training Corps (ROTC), Future Business Leaders of America (FBLA), Vocational Industrial Clubs of America (VICA) and Gifted and Talented Program (GTP). Scheduling of co-curricular activities should be done in such a way as to minimize the need for time out of the academic school day.

All extracurricular and co-curricular groups may request an additional trip per school year, if rationale is presented that indicates that the trip is for participation in a regional or national competition or that it would be beneficial for the group to participate or compete in a prestigious event, tournament, or contest.

All requests for additional trips or additional time away from school for a single trip must be submitted to the administrator for approval.

## ACTIVITY TRIPS

An activity trip is any trip taken in connection with a school-related activity or school-sponsored organization.

All activity trips requests must include a detailed explanation of the trip's purpose and educational value.

Before any activity trip is taken it must be approved by the administrator.

All students must be under assigned adult supervision at all times when they are on an activity trip. School personnel assigned this supervision are expected to act as reasonably prudent adults in providing for the safety of the students in their charge.

## ACTIVITY TRIPS REQUIRING PHYSICAL SKILLS

Whenever an activity trip includes camping, hiking, backpacking, swimming, or any other strenuous activity, the school sponsor of the group shall require each participant to have on file, a signed release/assumption of risk statement and a statement certifying the participant is capable of performing the strenuous activity from the participant's parent(s) and/or guardian(s).

When it is appropriate to do so, the school advisor shall provide for the student participants a conditioning program that is completed before the beginning of the activity trip and that has the effect of developing in each individual student participant the physical stamina and conditioning that are necessary and appropriate to carry out the physical activities planned for the activity trip.